

ACADEMIC HONESTY POLICY

A student shall not receive credit for work that is not the product of a student's own effort. A student's name on any written document constitutes a statement that the work is the result of the student's own thought and study, stated in the student's own words, and produced without the assistance of others, except in quotes, in-text citations, footnotes or references with appropriate acknowledgement of the source. Students must be aware that material (including ideas, phrases, sentences, etc.) taken from the College's eLibrary, the Internet and other resources must be appropriately cited using APA Style Guidelines in any written work turned in for any NECB class.

'Self-Plagiarism' or submitting one's own work to more than one course is absolutely prohibited by NECB. NECB does not allow a student to turn in the same assignment to more than one course without prior explicit written permission from the instructor of the second course. The reason for this is that a grade and credit for completed work has already been previously received in a course. If a student submits work to a second course, the student is expecting to receive credit twice for a previously submitted assignment. In addition, a student is not allowed to submit work that has been completed in collaboration with someone else without prior explicit permission from the instructor. (This excludes 'group work' within a course as part of the course requirements.)

The College reserves the right to utilize www.turnitin.com in its courses to assess any or all assignments, research projects, research papers and group projects. This reputable resource is the most recognized and widely used resource of its kind in higher education for proper citations and plagiarism. (See: NECB Academic Catalog for more details.)

Failure to properly cite resources may result in a referral from the instructor to the Dean of Academic Affairs. The outcome of this action may involve academic and disciplinary sanctions, which could include, but not be limited to, such penalties as receiving no credit for the assignment in question, receiving no credit for the related course or suspension or dismissal from NECB if there are multiple infractions involving plagiarism or self-plagiarism at NECB.